

Scott Pickup
Commissioner



James Moran
Deputy Commissioner/Operations



City of New Rochelle Department of Public Works

D.P.W. PERMIT

Permit No.	PW2013-118
Job Location	14 Memorial Highway,
Parcel No.	
Total Fee	\$1,400.00
Total Deposit	\$100.00
Date Issued	04/12/2013
Layout No.	N/A

Permission Is Hereby Granted To:

Contractor:	Alvin & Friends Restaurant
Contractor Address:	14 Memorial Highway
Contractor Address:	New Rochelle, NY 10801

Job Location: 14 Memorial Highway,

TO PERFORM THE FOLLOWING WORK

Sidewalk Cafe

WORK DESCRIPTION

Create outdoor dining area for Alvin & Friends Restaurant using current existing pavement.

**THIS PERMIT IS VALID 04/12/2013 TO 12/01/2013
FROM**

Conditions of the DPW Permit

1. All work shall be executed in strict compliance with the permit application documents and approved plans. Any alterations made shall be approved by DPW.
2. Construction must begin within 5 days of date of permit Issuance. The work shall not be suspended or abandoned for a period of 30 days, otherwise the permit will be rendered null & void.
3. This permit shall be retained on the job and made available to City Officials at all times.
4. Contractor is to request all required construction inspections, as indicated on the attached sheet.
5. See page number 2 of the permit for **additional Special Conditions**.
6. An inspection must be arranged by contacting the assigned Engineer.
7. Final restoration NOT completed within Permit Time frame will require a Permit Renewal

THIS PERMIT SHALL BE POSTED AND IN FULL VIEW AT THE JOB SITE

A handwritten signature in black ink that reads "Scott Pickup". The signature is written in a cursive style with a large, looped "P" and "i" in "Pickup".

Scott Pickup
Commissioner

SPECIAL CONDITIONS

Permit No.	PW2013-118	Date	04/12/2013
Job Location	14 Memorial Highway		

General Criteria

1. Tables and chairs will be permitted to be placed on public sidewalks in certain areas which meet the criteria set forth herein, but in no event will they be permitted in areas which are not zoned for retail use.
2. Unless otherwise permitted by the Commissioner of Public Works, tables and chairs will only be permitted for service of food from the establishment to which they are adjacent to patrons of that establishment. They are not to be used for display of products, materials or signage.
3. Any permit granted under the terms of these regulations for the placement of tables(s) and chairs(s) on public sidewalks will be revocable at any time at will by the Department of Public Works.

Application

1. The application shall be submitted to the Clerk of the Department of Public Works who shall issue the permit upon compliance with all conditions set forth herein, including, but not limited to, approval of location by the Commissioner of Public Works.
2. The applicant must be the owner or operator of the business where the tables and chairs will be placed.
3. The application shall give the name of the business applying for the tables and chairs, the name of the individual owner or employee of the business who will be responsible for the placement and removal of the tables and chairs, the phone number of the business, the address of the business, and the proposed location of the tables and chairs.
4. The application shall include a photograph or graphic design and detailed sketch of the tables and chairs indicating all dimensions and locations relative to the adjacent building, curb and obstructions including signs, hydrants, tree pits

Location Criteria

1. Pedestrian and vehicular traffic shall not be impeded or obstructed.
2. No tables or chairs will be permitted on any sidewalk which is less than
(10) Feet in dimension from the building to the curb.

Location Criteria (continued)

6. There must be at least (5) feet clear from the barrier (planters, railing) toward the curb. If permission is obtained from landlords and tenants of adjacent storefronts, tables and chairs from the applicant's establishment may be placed on the sidewalks in front of those establishments, provided that the tables meet all criteria outlined in these regulations and approval is obtained from the Commissioner of Public Works.
7. The permit holder shall be responsible for assuring cleanliness of removal of trash and debris arising from the use of the tables and chairs.

The actual site location of the tables and chairs shall be approved by the Department of Public Works. The Department of Public Works may, for reasons of public safety, determine that no tables or chairs may be placed in certain locations even if the other criteria set forth herein

Time Restriction

1. All sidewalk cafes shall cease operations by 10:00 p.m. Sunday through Thursday and 11:00 p.m. Friday and Saturday.

Fee Permit Duration

1. The permit shall be issued upon payment of the required fee and deposit. Any violation of the terms of the permit issued by the Department may result in the termination of the permit.
2. Permits may be issued only for the period from May 15th to December 31st
3. The annual permit fees shall be: \$100.00 refundable deposit and a non-refundable fee calculated at \$3.40 per square foot.
4. Permits shall be issued and renewed annually
5. The permit holder agrees to indemnify and hold harmless the City and the Department of Public Works. An insurance certificate naming the Department of Public Works as an additional insured in the amount of \$1 million shall be required prior to the issuance of a permit.

Fee Permit Duration (continued)

6. A permit will be valid only during the year in which it is issued. A new application must be filed for each season and a new fee paid.
7. The criteria set forth herein shall be deemed conditions of any permit issued hereunder, and violation of any such condition or any other conditions of the permit shall result in a termination and forfeiture of the permit.

8. Neither outdoor lighting nor live mechanical music may be used on or for the café area, except that in such cases where street lighting is insufficient to so illuminate the dining area so that hazard to those traveling the sidewalk may be created, the Commissioner shall direct and the applicant shall provide such lighting for night time hours as the Commissioner shall require.

9. No Permanent structure may be affixed to the sidewalk area used for café or affixed to the building abutting the area for purposes of the café, and the area may be occupied only by chairs, tables, benches, umbrellas and planters for the convenience of the patrons to be served in such area. Planters or a railing shall be so arranged as to enclose the dining area



City of New Rochelle Department of Public Works

D.P.W. PERMIT

Permit No.	PW2015-382
Job Location	12 Memorial Hwy
Parcel No.	2-416-0072
Total Fee	\$300.00
Total Deposit	On File
Date Issued	05/14/2015
Layout No.	N/A

Permission Is Hereby Granted To:

Contractor:	Alvin and Friends Restaurant
Contractor Address:	14 Memorial HWY
Contractor Address:	New Rochelle, NY 10801

Job Location: 12 Memorial Hwy

TO PERFORM THE FOLLOWING WORK

Sidewalk Cafe

WORK DESCRIPTION

Renew Sidewalk Permit

THIS PERMIT IS VALID FROM 05/14/2015 TO 12/31/2015

Conditions of the DPW Permit

1. All work shall be executed in strict compliance with the permit application documents and approved plans. Any alterations made shall be approved by DPW.
2. Construction must begin within 5 days of date of permit Issuance. The work shall not be suspended or abandoned for a period of 30 days, otherwise the permit will be rendered null & void.
3. This permit shall be retained on the job and made available to City Officials at all times.
4. Contractor is to request all required construction inspections, as indicated on the attached sheet.
5. See page number 2 of the permit for **additional Special Conditions**.
6. An inspection must be arranged by contacting the assigned Engineer.
7. Final restoration NOT completed within Permit Time frame will require a Permit Renewal.

THIS PERMIT SHALL BE POSTED AND IN FULL VIEW AT THE JOB SITE

Scott Pickup
Commissioner

SPECIAL CONDITIONS

Permit No.	PW2015-382	Date	05/14/2015
Job Location	12 Memorial Hwy		

Additional Requirements:

Location Criteria

1. Pedestrian and vehicular traffic shall not be impeded or obstructed.
2. No tables or chairs will be permitted on any sidewalk which is less than
 - (10) Feet in dimension from the building to the curb.
 - Location Criteria (continued)
1. There must be at least (5) feet clear from the barrier (planters, railing) toward the curb. If permission is obtained from landlords and tenants of adjacent storefronts, tables and chairs from the applicant's establishment may be placed on the sidewalks in front of those establishments, provided that the tables meet all criteria outlined in these regulations and approval is obtained from the Commissioner of Public Works.
2. The permit holder shall be responsible for assuring cleanliness of removal of trash and debris arising from the use of the tables and chairs.

Time Restriction

1. All sidewalk cafes shall cease operations by 10:00 p.m. Sunday through Thursday and 11:00 p.m. Friday and Saturday.
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 - i. The permit holder agrees to indemnity and hold harmless the City

and the Department of Public Works. An insurance certificate naming the Department of Public Works as an additional insured in the amount of \$2 million shall be required prior to the issuance of a permit.

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- i. A permit will be valid only during the year in which it is issued. A new application must be filed for each season and a new fee paid.
- ii. The criteria set forth herein shall be deemed conditions of any permit issued hereunder, and violation of any such condition or any other conditions of the permit shall result in a termination and forfeiture of the permit.
- iii. Neither outdoor lighting nor live mechanical music may be used on or for the café area, except that in such cases where street lighting is insufficient to so illuminate the dining area so that hazard to those traveling the sidewalk may be created, the Commissioner shall direct and the applicant shall provide such lighting for night time hours as the Commissioner shall require.

- **No Permanent structure may be affixed to the sidewalk area used for café or affixed to the building abutting the area for purposes of the café, and the area may be occupied only by chairs, tables, benches, umbrellas and planters for the convenience of the patrons to be served in such area. Planters or a railing shall be so arranged as to enclose the dining area**

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**City of New Rochelle
Department of Public Works**

D.P.W. PERMIT

Permit No.	PW2016-0582
Job Location	12 Memorial Hwy
Parcel No.	2-416-0072
Total Fee	\$300.00
Total Deposit	
Date Issued	05/26/2016
Layout No.	N/A

Permission Is Hereby Granted To:

Contractor:	Alvin & Friends Restuarant
Contractor Address:	14 Memorial Highway
Contractor Address:	New Rochelle, NY 10801

Job Location: 12 Memorial Hwy

TO PERFORM THE FOLLOWING WORK

Sidewalk Cafe

WORK DESCRIPTION

Side Cafe for downtown diners

THIS PERMIT IS VALID FROM 05/26/2016 TO 12/31/2016

Conditions of the DPW Permit

1. All work shall be executed in strict compliance with the permit application documents and approved plans. Any alterations made shall be approved by DPW.
2. Construction must begin within 5 days of date of permit Issuance. The work shall not be suspended or abandoned for a period of 30 days, otherwise the permit will be rendered null & void.
3. This permit shall be retained on the job and made available to City Officials at all times.
4. Contractor is to request all required construction inspections, as indicated on the attached sheet.
5. See page number 2 of the permit for **additional Special Conditions**.
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**Scott Pickup
Commissioner**

SPECIAL CONDITIONS

Permit No.	PW2016-0582	Date	05/26/2016
Job Location	12 Memorial Hwy		

Additional Requirements:

- Signage Must Be Placed to Warn Pedestrians of Work Zone
 - Barricades Must Be Placed in Parking Lane to Give Pedestrians Safe Area to Cross
 - No Street Opening Permitted Under This Permit
 - All Permits Must Be Renewed Before The Expiration Date Stated On The Permit
 - No Work Shall Continue Under An Expired Permit
 - This Permit is the responsibility of the applicant and must be renewed before expiration of the thirty days if area shall remain obstructed
 - No Machinery or Materials are to be stored in the Right-of-Way overnight
 - Prevent any deleterious materials from entering in the Storm Drain System
 - Full Closure of Street Not Permitted
- Must Follow All Café Rules & Regulations Attached



General Criteria

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Location Criteria (continued)

6. There must be at least (5) feet clear from the barrier (planters, railing) toward the curb. If permission is obtained from landlords and tenants of adjacent storefronts, tables and chairs from the applicant's establishment may be placed on the sidewalks in front of those establishments, provided that the tables meet all criteria outlined in these regulations and approval is obtained from the Commissioner of Public Works.
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